

ACCIDENTS

It is the responsibility of the Holmdel Township Board of Education to provide a safe school environment for students and staff.

Each principal shall develop a program of accident prevention suited to his/her school. The Superintendent shall review and approve such programs in cooperation with the district Health Council and Safety Committee. When unforeseen situations arise, and an accident occurs, a school nurse shall be responsible for providing emergency services to a child or staff member. The medical inspector shall prepare a list of first aid treatment for the most common minor injuries.

Guidelines for Dealing with Accident/Injury

- A. The school nurse shall be responsible for administering first aid.
- B. In all cases where the nature of an injury appears in any way serious, every effort shall be made to immediately contact the parent/guardian and/or family physician.
- C. Parents/guardians shall be requested to pick up their child. If a parent/guardian is unable to provide such transportation, no pupil who is injured shall be sent home alone. A pupil who is injured shall not be taken home unless it is known that someone is there to receive him/her.
- D. In extreme emergencies, the school nurse, school physician, principal or other designee may make arrangements for immediate transportation to a hospital for injured pupils, when parents/guardians or family physician cannot be contacted.
- E. The teacher or other staff member who is responsible for a child at the time an accident occurs shall complete a report within 24 hours and submit the report to the principal/designee in the school on an official form providing details about the accident.

Staff shall be informed at the beginning of each school year of the accident prevention program and procedures to be followed in case of an accident/injury.

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File Code: 5141.1

Emergency Medical Procedures for Sports/Athletics

The Board of Education recognizes its responsibility for pupil safety encompassing all aspects of sports and athletic events in both intramural and interscholastic programs. The Board directs the Superintendent to develop and implement emergency medical procedures to ensure delivery of appropriate emergency medical services for all practice sessions, competitive contests, games, events, or exhibitions with individual pupils or teams of the schools of this district whether among themselves or with pupils of other districts.

The Board further directs that these emergency medical procedures be disseminated to appropriate personnel within this district and address practice sessions and both home and away events.

The Board directs the Superintendent to report the effectiveness of the emergency medical procedures to the Board annually for its review.

Source: Regular Board Meeting

Date: August 20, 1986

Revised: January 14, 1998

Legal References:	<u>N.J.S.A.</u> 18A:11-3	Voluntary associations regulating conduct of student activities; membership; rules and regulations; appeals
	<u>N.J.S.A.</u> 18A:16-6	Indemnity of officers and employees against civil actions
	<u>N.J.S.A.</u> 18A:16-6.1	Indemnity of officers and employees in certain criminal actions
	<u>N.J.A.C.</u> 6:21-1.2	Accident reporting
	<u>N.J.A.C.</u> 6:29-1.1 <u>et seq.</u>	Health, safety and physical education

See particularly:
N.J.A.C. 6:29-1.3(a)1,
-1.3(a)3,
-1.3(a)4,
-1.3(a)6ii,
-1.4, -1.7,
-2.1(b)2, -3.4(c)

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Possible

Cross References:

*3516	Safety
*3541.33	Transportation safety
*4123	Classroom aides
*5113	Absences and excuses
*5125	Pupil records
*5131.6	Drugs, alcohol, tobacco (substance abuse)
*5141	Health
*5141.2	Illness
*5141.4	Child abuse and neglect
5141.6	Crisis intervention
*5141.21	Administering medication
*5142	Pupil safety
*5200	Non-public School Pupils
*6114	Emergencies and disaster preparedness
*6142.12	Career education
*6145.1/6145.2	Intramural competition; interscholastic competition
*6153	Field trips

*Indicates policy is included in the Critical Policy Reference Manual.

