

FUND-RAISING ACTIVITIES

The Holmdel Township Board of Education recognizes its responsibility to provide funds for educational programs and has established this fund-raising policy with that responsibility always an overriding concern.

The Board of Education recognizes the value of having pupils participate in fund-raising activities in order to help the programs, activities and facilities of the school district, or in support of a Board-approved charitable cause.

For purposes of this policy, "pupil fund-raising" shall include the solicitation and collection of money by pupils for any purpose and shall include the collection of money in exchange for tickets, papers or any other goods and services which are part of a Board-approved program of the schools.

The Board prohibits the collection of money in school or on school property or at any school-sponsored event by a pupil for personal benefit. Collection of money by school organizations approved by the Board shall be approved by the principal. Collections by organizations outside the schools or by pupils on behalf of such organizations shall be approved by the Superintendent.

Funds raised by school-sponsored activities shall be accounted for in accordance with Board policy and state law. The Board shall not be responsible for the protection of or the accounting of funds collected from pupils by organizations outside the schools, by teaching staff members when not required to collect money for a Board-approved purpose, and by school-connected organizations.

The Board **prohibits** fund-raising activities by school-sponsored groups or by outside organizations that encourage or require door-to-door solicitation by students or provide individual prizes or incentives to students or groups of students for fund raising.

The Board believes that there should be minimal time, if any, lost to the instructional program as a result of students being involved in fund raising activities. In fact, fund-raising initiatives should be linked to the instructional program whenever possible.

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File Code: 5136

The Board directs the Superintendent to disseminate this policy in the district calendar/handbook and through the school handbooks for both staff and students. The Board further directs the Superintendent to provide this policy to the presidents of each parent support organization associated with the district, to the president of the Student Advisory Board and to other relevant individuals who are involved in fund-raising initiatives. Also, the Board requests that key concepts of this policy be shared with parents through administrators and parent organization leaders at programs, such as Back-to-School Night, meetings of the organization, newsletters of the organization and in fund-raising packets. Finally, the Board requires that students be made aware of the directions of this policy in appropriate meetings and fund-raising documents as well as in their school handbooks.

Source: Regular Board Meeting

Date: August 20, 1986

Revised: March 8, 1995

Revised: June 17, 1998

Legal References:	<u>N.J.S.A.</u> 18A:11-1	General mandatory powers and duties
	<u>N.J.S.A.</u> 19-14	Funds derived from pupil activities
	<u>N.J.S.A.</u> 18A:20-34	Use of schoolhouse and grounds for various purposes
	<u>N.J.S.A.</u> 18A:23-1	Audit when and how made
	<u>N.J.S.A.</u> 18A:23-2	Scope of audit
	<u>N.J.S.A.</u> 18A:54-20	Powers of Board (county vocational schools)
	<u>N.J.S.A.</u> 52:14-15.9c1. <u>et al.</u>	Public Employee Charitable Fund-Raising Act
	<u>N.J.A.C.</u> 6:20-2A.1 <u>et seq.</u>	Double Entry Bookkeeping and GAAP accounting in Local School Districts

Selfridge v. Kinnelon Board of Education, 1977 S.L.D. 522

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Possible

Cross References:	*1140	Distribution of materials by pupils and staff
	1210	Community organizations
	*1230	School-connected organizations
	1314	Fund-raising by outside organizations
	*1330	Use of school facilities
	*3400	Accounts
	*3450	Money in school buildings
	*3453	School activity funds
	3571	Financial reports
	*3571.4	Audit
	*6145	Extracurricular activities
	*6153	Field trips

*Indicates policy is included in the Critical Policy Reference Manual.

