

# Holmdel Township Public Schools Board of Education

## Labor Negotiations-Personnel Committee

### Meeting Notes for July 25, 2016

**Present:** Board Members: Ana M. Vander Woude—Chair, Joe Hammer, John Martinez  
Administrators: Robert McGarry (Personnel only), Michael Petrizzo, Mandie Peart  
Labor Negotiations Counsel: Michael Gross

**Absent:** Pete Reddy

#### A. Personnel

1. **Job Descriptions:** The committee discussed and accepted Dr. McGarry's recommendations of the job descriptions for the Schedule B positions listed below. Said job descriptions will be on the July 27, 2016 Board agenda for approval.
  - a. Culinary Arts Advisor (Holmdel High School); Stipend: \$1439.00
  - b. Pep Band Director (Holmdel High School); Stipend: \$1439.00
  - c. Academic Competitions Advisor for Science (W.R. Satz School); Stipend: \$1439.00
  - d. Academic Competitions Advisor for Humanities (W.R. Satz School); Stipend: \$2440.00
  
2. **Assignment Changes:** The committee discussed and accepted Dr. McGarry's recommendations for changes in assignment to three Central Office secretarial staff members. Said reassignments will be on the July 27, 2016 Board agenda for approval.
  
3. **Organization Structure Shifts**
  - a. *Director of Curriculum and Instruction:*
    - Dr. McGarry recommends replacing the Assistant Superintendent with a less expensive Director of Curriculum and Instruction.
    - Said director would focus 100 percent of his/her time on Curriculum, Instruction and Assessment and would directly supervise the instructional supervisors.
    - (Some of the savings realized from such an organization shift will be allocated to building a Directors Team of 5 (Directors of Curriculum and Instruction, Human Resources and Compliance, Special Services, Technology and Guidance) all reporting directly to the Superintendent.)
    - Dr. McGarry is recommending a minimum starting salary of \$135,000.
  
  - b. *Supervisor of Technology, Engineering, and Media Centers:*

Dr. McGarry is also recommending a new instructional supervisory position which would include the following responsibilities:

    - Greater focus and intentionality in leadership of the areas of Technology (as a subject as well as a learning tool across content areas) and Engineering.
    - More clearly articulating the K-12 Media Center program.
    - Management of our proposed capstone/internship program for students who pursue career concentrations.
    - Dr. McGarry is recommending a minimum starting salary of \$105,000.
  
  - c. Both of the above positions have been posted, and it is Dr. McGarry's hope to present candidates for the Board's approval at the August 2016 meeting.

**B. Labor Negotiations**

1. The current HTEA contract expired on July 1, 2016.
2. On July 25<sup>th</sup>, the committee and HTEA representatives met with a state-appointed PERC mediator. At the suggestion of the PERC mediator, the parties will reconvene in August to continue negotiations.

**C. Next Meeting:** Wednesday, August 24, 2016 at 6p in Holmdel High School.

**Respectfully submitted,**

**Ana M. Vander Woude**