

## **Community Relations Committee Meeting Notes**

Wednesday, November 10<sup>th</sup>, 2010, 7:00 PM

Attending: Board Members: Chiung-yin Liu-chair, Dennis Pavlik, Mike Sockol, Ray Tai  
Administrator: Barbara Duncan

### **1. BOE Column**

As per the current plan, Mrs. Wetmore, Negotiation Committee Chairperson, will write the December BOE column after ratifying the MOA with the HTEA.

A topic relating to the District initiatives or program progress is suggested for the January Column. Dr. Tai will draft the column.

For February, the topic will be related to the annual "State of District" presentation.

### **2. E-Alert Campaign**

Mrs. Duncan indicated that Satz and the High School Principals will distribute the E-Alert flyers at the upcoming Parent/Teacher Conference. Mrs. Duncan will work with principals of the 4 schools to find ways to get more participation of school families on E-Alert.

### **3. WRS Washington DC Trip Update**

Mrs. Duncan shared a letter addressed to Satz parents for the status update. To date, there are 17 teachers signed up to be chaperones. Mrs. Duncan indicates the trip is still planned, and will continue to get updates from Mr. Howard.

### **4. Communication Plans update**

The CR committee suggested that we should discuss our communication protocols /strategies/plans at our upcoming Board Retreat.

### **5. Items for the good of the order**

Respectfully submitted,  
Chiung-Yin Liu

**Next Meeting: Wednesday, December 15<sup>th</sup>, 2010 at 7:00 PM, Central Office**