

# Curriculum & Instruction Committee Meeting Notes

Wednesday, September 17, 2008, 5:30 PM

Attending: Board Members - Ray Tai, Mary Hartnett  
Administrators - Mary Beth Currie, Barbara Duncan, Collette Rafferty  
Absent: Barbara Garrity, Jerry Burke

## **Summer Enrichment Program:**

Ms. Collette Rafferty, the Director of our Summer Enrichment Program, reported that this year's summer program was again a big success. The enrollment was higher than originally anticipated; we had 242 students attending 29 courses. There was a steady demand on study skills courses, and a big surge on technology courses, such as web design and computer building. Collette will give a presentation at next board meeting on 9/24.

## **Honors Latin Seminar:**

The new Latin course proposal is reviewed and recommended for board approval by the committee. This new course combined advanced literature and culture. It will be offered in alternative years with AP Latin. The students can take this and AP Latin in either sequence, thus the students will always have a complete 5-year program as do the other world language programs.

## **Evaluating & Grading Policy for AP Biology:**

The current curriculum guide lists 85% tests, quizzes, projects, labs, and 15% homework, and class work. This is not consistent with other AP science courses. We approve changing them to 95% and 5% for consistency.

## **NJ ASK Cycle 2 Data:**

The cycle 2 data has just arrived. A quick glance indicates that we are consistent with our DFG group. A full report will be given by Ms. Currie in October.

## **Items for Approval:**

17 Curriculum Guides have been reviewed and approved, see C&I agenda for more details. Two of them are new: Financial Markets and Grade 7 Writing Workshop, which is a result of restructuring the Language Arts program. These will be on next board meeting agenda.

**Next Meeting:** 5:30pm, 10/22/08, Central Office Conference Room.

Respectfully submitted,  
Ray Tai